

# A PARENT QUESTIONNAIRE:

**IEP** INDIVIDUALIZED EDUCATION PROGRAM,  
**IEE** INDEPENDENT EDUCATION EVALUATION,  
**MET** MULTIDISCIPLINARY TEAM MEETING



## How do I know I need to schedule an IEP Evaluation for my child?

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If you suspect or know your child has a need for an evaluation,

1. The district should be provided with any outside diagnoses,
2. Request a MET (Multidisciplinary Team Meeting) to review the data you've provided, or
3. In writing, request that you have new information on your child and would like an opportunity to review it, and schedule an evaluation for your child.

## Who do I contact to schedule an Independent Education Evaluation?

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If you have requested an IEE, you should have the professionals in mind that you'd like to use. Once the District provides the evaluators with a Purchase Order, you are able to start scheduling the appointments with the evaluators, not the school.

## What can I do as a parent if the IEP was not done correctly?

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IEP's should be written using the SMART process; Specific Measurable Achievable Relevant Time Stamped. The MET/Evaluation drives the goals for an IEP, If a child isn't making appropriate progress on goals or if the goals aren't written correctly, the parent has the right to file a State Complaint, Call AZ Dept. of Educations Dispute Resolution Dept., or call an Attorney.



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## How can I get my child re-evaluated?

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If a child has an IEP, they should be reevaluated triennially. You have options, 1. If you have new information on your child you should write a letter to the Sped Director requesting a meeting to "Open the MET" to add new data and update the IEP, 2. If you decide you aren't in agreement with the evaluation and it is within 2 years, you have the right to request an Independent Educational Evaluation (IEE) at the District's expense, 3. If the timeline of the last evaluation was over 2 years, you'd request in writing to have your child re-evaluated with the specific areas you want them tested. \*\*If your child is suspected of having Autism, the District must evaluate in all suspected areas: including Speech/Language for Communication/Pragmatics; Occupational Therapy for Sensory/Fine/Gross Motor skills; Behavior/Autism Scales, Academics and Cognitive.

## What should I do if I have a doctor's diagnosis, but the district refuses to issue an IEP?

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If a parent presents the district with a medical diagnosis, the school "should" request a MET 1 to review the information and decide if more data needs to be collected through an evaluation.

\*\*The parent should insist on moving forward with evaluations per #4.

## What should I do if the district refuses to correct an IEP?

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There needs to be a meeting held to hear the parents concerns with the entire IEP Team (If you have a concern related to your child's IEP, call a meeting in writing requesting an IEP Meeting. (Any discussion regarding your child's IEP is considered an IEP Meeting).

We can discuss this topic further, as there can be many different scenarios.

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