

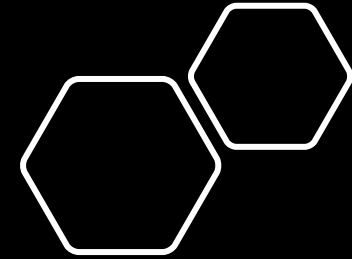


Arizona
Department of Education

EMPOWERMENT SCHOLARSHIP

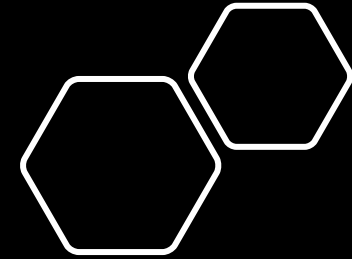


CLASSWALLET



American Federation for Children – AZ Chapter is not affiliated with Class Wallet or with the AZ Dept. of Ed.
This presentation is strictly for informational purposes and is not intended to be a replacement of support or training from AZ Department of Education or Class Wallet. Provided by Implementation Director, Esly Montenegro

Class Wallet and the Arizona Empowerment Scholarship Account



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ESA Annual Funding

**Approximate* Annual ESA Funding
2022-2023 school year**

Average funding for students with no disabilities

1st -12th: \$6,000 - \$9,000

KG: \$4,000 - \$5,000

****Preschool and Kindergarten students with a disability other than P-SD, are funded at ½ the amount listed below**

Average ESA funding for students with a disability
(current IEP or evaluation must be provided at the time of application)

Categories of Disabilities	*Estimated amount
HI (hearing impairment) VI (visual impairment) MoID (moderate intellectual disability) ED-P (emotional disability-privately placed) OI (orthopedic impairment)	\$19,000 - \$38,000
MD (multiple disabilities) SID (severe intellectual disability) A (Autism)	\$30,000 - 43,000
MD-SSI (multiple disabilities and severe sensory impairments)	\$38,000 - \$43,000
P-SD - Preschool students (before age 5) with preschool severe delay. NOTE: Any child 5 years or older cannot have their primary eligibility as PSD	\$11,000 - \$13,000
DD (developmental delays) ED (emotional disability) MIID (mild intellectual disability) SLD (specific learning disability) SLI (speech language impairment) OHI (other health impairment)	\$6,000 - \$10,000
TBI (traumatic brain injury)	\$6,000 - \$8,000
504 accommodation plan	\$6,000 - \$9,000
Additional funding (if applicable)	
K3 – Students in Kindergarten through third grade	\$150 - \$200
ELL – English Language learners	\$100 - \$150

* This amount is an estimated ESA funding amount

** ESA Funding is primarily based on disability category; grade level; and district/charter of attendance

All figures are approximates and must be confirmed with AZ Department of Education.

<https://www.azed.gov/sites/default/files/2023/02/ESA%20Funding%20Chart%20%202022.2023.pdf>



AMERICAN FEDERATION for CHILDREN

Arizona

Example of ESA Funding Disbursements

(Date posted: 8/17/22)


ESA applications are accepted year round and complete applications will be processed within 30 days of submission.

ESA funds are distributed quarterly and funding *begins* the quarter that the ESA contract is signed. For example, an ESA contract that is signed at any point in Q1, will receive Q1 funding, a contract signed in Q2, will receive Q2 funding, etc.

IMPORTANT NOTE: It does take approximately 3 weeks to set up and fund a **new ESA account**. See the [ESA Parent Guide](#) for more information.

The 2022-2023 school year starts **July 1, 2022** and ends **June 30, 2023**

Quarter	Dates
Q1	July 1 - September 30
Q2	October 1 - December 31
Q3	January 1 - March 31
Q4	April 1 - June 30

Do you have any questions about the ESA Eligibilities or Application? We are here to help! You can call the ESA Support Line at 602-364-1969  or submit a [HelpDesk ticket](#).

This is a Reference link and our slides reflect only an example of previous dates: <https://www.azed.gov/esa/frequently-asked-questions>

Applying for an ESA:

<https://www.azed.gov/esa/eligibility-requirements>



SY 2022-2023 Students & Families Educators Administrators Programs & Supports About ADE ADEConnect

Home / Empowerment Scholarship Account Program / Eligibility Requirements & Application

Eligibility Requirements & Application

ESA applications are currently being accepted for this current school year and for next year (2023-2024). Once your application is received, it will be processed within 30 days. If you have any questions about the application process, give our ESA service center a phone call at 602-364-1969. We are here to help!

[Click Here to Apply for an ESA](#)

Applicant = The legal parent or guardian

Student = The student receiving the ESA award

Eligibility Requirements for K-12 Universal Students

1. Student's Birth Certificate

- The applicant (the person applying) must be listed on the birth certificate (or other legal documentation).
 - If the applicant's legal name at the time of application does not match what is on the birth certificate, documentation of legal name change must be included with the birth certificate.
- As a reminder, students must be 5 years of age by January 1st of the 2022-2023 school year to be eligible for the program. However, preschool students with a disability are eligible, see additional information under "Preschool Student with a Disability".

2. Proof of Residency Document in the Applicant's Name (parent/guardian applying)

You only need to provide **ONE** of the following documents listing your physical address, **we are unable to accept PO Boxes. This is not an exhaustive list.**

- Valid Arizona driver's license, Arizona identification card
- Valid Arizona motor vehicle registration
- Valid Arizona Address Confidentiality Program authorization card
- Property Deed / Warranty Deed
- Mortgage documents
- HOA documents
- Property tax bill
- Rental agreement or lease (including Section 8 agreement or off-base military housing)

Application Status

ClassWallet Information

Eligibility Requirements & Application

ESA Applicant Portal Access

ESA Quarterly Reports for State Board of Education (SBE)

ESA Allowable Expenses

ESA FAQ

ESA Applicant Forms

Parent Advisory Committee

ESA Parent Resources and Handbook

ESA Law and Administrative Rules

Contact

ESA Staff

(602) 364-1969

[Open A HelpDesk Ticket](#)

[ADE Internal Users](#)



EMPOWERMENT SCHOLARSHIP

Help

Do you have an active ADEConnect account to access the ESA Portal?

[Yes - Take me to the Login screen](#)

[No - Create my account](#)

Note: If you are a Parent/Guardian of more than one ESA Student, you only need to register once.

© 2023 - Empowerment Scholarship Account (ESA) Program
Arizona Department of Education

R2.7

EMPOWERMENT SCHOLARSHIP

ESA Applicant Portal ADEConnect Account Registration

Parent/Guardian Prefix

Parent/Guardian First Name*

Parent/Guardian Middle Name

Parent/Guardian Last Name*

Parent/Guardian Suffix

Phone Number

Email*

Confirm Email*

[Register](#) [Cancel](#)



AMERICAN FEDERATION for CHILDREN

Arizona

Accessing Class Wallet

<https://esa.azed.gov/>



Sign in with your organizational account

[Sign in](#)

[Forgot Password?](#)

Your organizational account used for sign in is your email address.

If you have forgotten your ADEConnect password, you can reset it using the [Forgot Password?](#) link.

If you are a Student Information System (SIS) user, please use that system for access to all of your ADE applications! SIS users should only maintain their password in the SIS.

Reset of ADEConnect password does not update your SIS or Common Logon passwords.

If you cannot create an ADEConnect Account or if you do not want to create an ADEConnect Account, [Click here](#) to contact ADE.

For questions regarding your entity and application access via ADEConnect, contact the Entity Administrator [Find an Entity Administrator](#).

esa.azed.gov

ESA Applicant Portal [Home](#) [My Profile](#) [ESA Calendar](#) [Knowledge Base](#)

Help Parent First, Last Name

Dear Parent First Name Last, Welcome to the ESA Applicant Portal.

[Submit a HelpDesk Request](#)

[Create New Application](#)

[Student\(s\)](#) [Expand All](#)

[Go to ClassWallet Account](#)



Student First, Last Name

Dashboard

Balance

\$1,500

Arizona - ESA \$1,500

Updates

We are fully staffed and ready to serve you.

Reimbursement Step 1 - Link Your Bank Account

Link your bank account

Complete this simple 3-step process to link your bank account so you can receive funds directly deposited in your account when you submit reimbursements.

1 Link Account — 2 Micro-Deposit — 3 Verify Account

[LINK ACCOUNT](#)

Shop

Shop in the Marketplace

Shop online from vendors and pay with ClassWallet.

[START SHOPPING](#)

Order history

[SUBMITTED](#) [SAVED](#) [PENDING](#)

Reports

[FUNDS RECEIVED](#) [ORDERS](#)

[PENDING APPROVALS](#) [RECEIVED DONATIONS](#)

Pay vendor

[PAY VENDOR](#)

Support

[TRAINING VIDEOS](#) [FAQS](#)

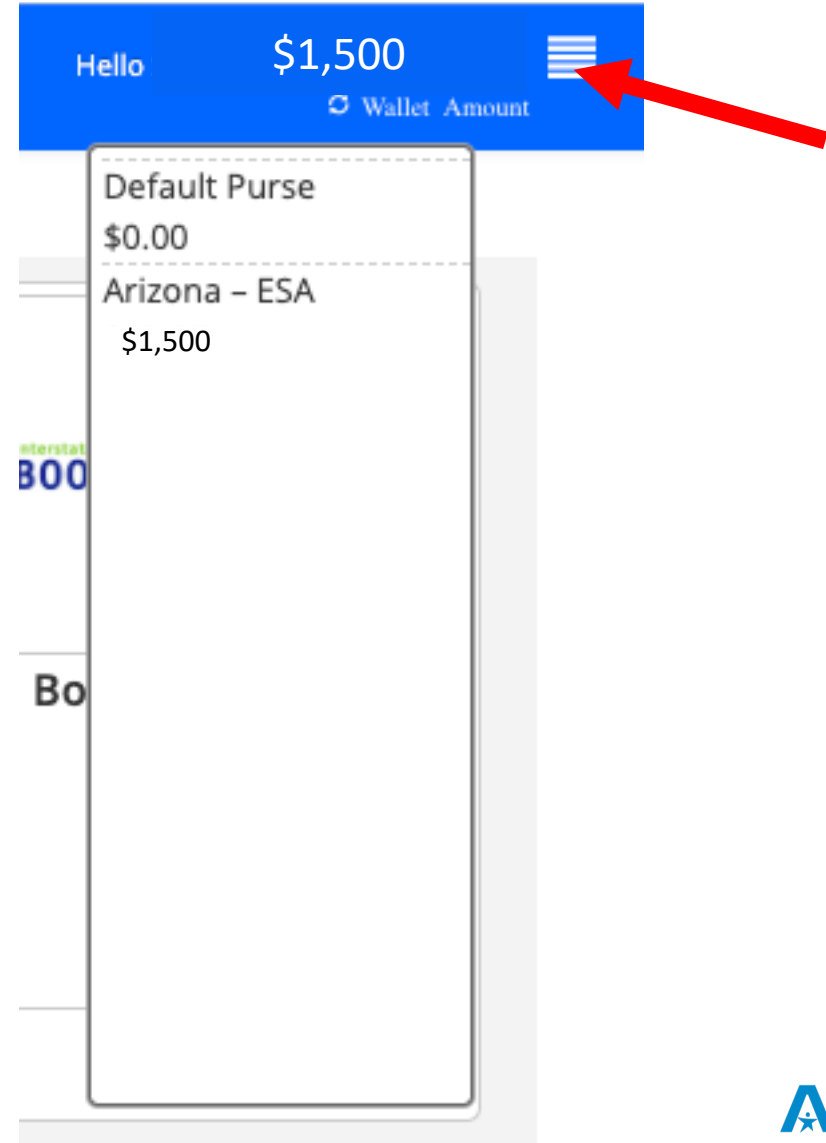
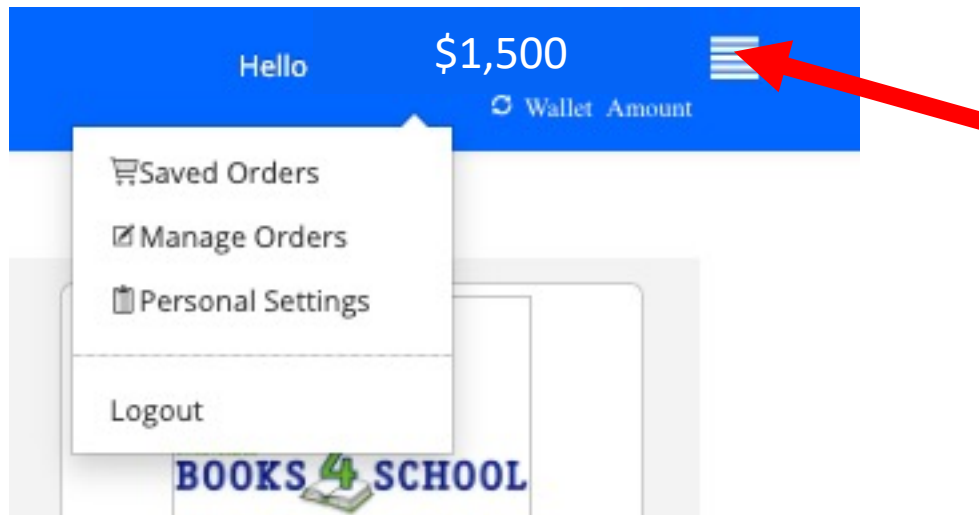
[CONTACT US](#)

Account Settings

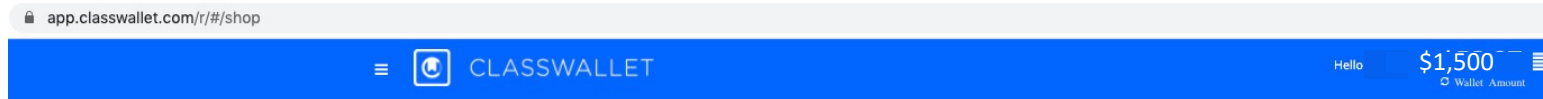
[EDIT BASIC INFO](#)

[VIEW ALL ACCOUNT SETTINGS](#)

Hello, Parent (Menu)



Click on "Start Shopping"



Narrow Your Searches

Clear Filters

- SHOP ALL CATEGORIES
- SHOP CLASSWALLET GIVES BACK
- FREE SHIPPING

SORT STORES BY

- A-Z
- Z-A

SHOP ALL CATEGORIES

- Art Education
- Early Childhood
- Learning Resources and Materials
- Literacy
- Music
- Physical Education
- Professional Development
- School Supplies
- Social Studies
- Speech and Language
- STEM
- Supplemental Education
- Therapy and Special Needs


SHOP CLASSWALLET CLEARANCE

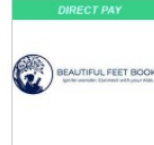
- ClassWalletSourced Supply Essentials
- ClassWalletSourced Classroom Resources


CLASSWALLET SOURCED


- ClassWalletSourced Supply Essentials
- ClassWalletSourced Classroom Resources


VIEW BY STORE NAME



Amazon Inc.
ALERT: Free Shipping Over \$25 On Items Fulfilled By Amazon ONLY
[Shop](#)



Beautiful Feet Books
[Shop](#)



Books4Schools
[Shop](#)



Booksource
Shipping Fees Apply- Ak/HI= Min. \$25 charge or 10% of list price of order- Lower 48 States=Min. \$10 charge or 3.5% of list price of order
This vendor is currently unavailable
[Shop](#)


Code Ninjas Scottsdale
[Shop](#)


Code Spark
[Shop](#)


Dino Lingo Inc
[Shop](#)


Dyslexia Games
[Shop](#)


Eastern Shore School Supply
[Shop](#)

Q: What if my vendor is not on the merchant list?

A: Vendor must complete a registration form and they must follow up with ADE & Class Wallet for approval.



Arizona Department of Education Service Provider Registration

Arizona Department of Education is using ClassWallet for parents to manage and make payments using their Empowerment Scholarship Accounts (ESA).

In order to receive payment from ESA, you will need to complete the following steps:

1. The pre-registration form found on this page. *If you are a paraprofessional, therapist, or tutor you must provide proof of certification and the expiration date of the certification.
2. Upon approval, you will receive an email with a link to the ClassWallet website and the required next steps.

Please note, we are unable to provide business or tax advice, nor offer any guidance related to vendor category selection including the types of services to provide to ESA families. For these types of questions please consult with a private business advisor. Additionally, if you have questions regarding credentials, please review the credential requirements in the ESA Parent Handbook. Finally, if you do not receive a response to your submission in 3-5 business days, please resubmit a new registration form. ClassWallet and/or the Department reserves the right to deny a registration or remove a vendor at any time.

Questions for ClassWallet? If you have been approved, but have not received the "Step 2" email or for questions regarding how to enter your information and/or credentials through ClassWallet, please contact help@classwallet.com or 877-969-5536.

In-Person Private Schools

In-Person / Online Learning Program: Programs that deliver learning entirely through the internet/online. Examples of individual learning programs include but are not limited to: reading, math, coding, foreign languages, spelling, science, art, social studies.

Online Private Schools: Private schools that deliver K-12 instruction (education) entirely online.

Paraprofessionals: This category is for providers who assist a parent or tutor with the educational needs of a child with a disability only and who have one of the following credentials: Praxis ParaPro, ACT Workeys, or ParaEducator. A copy of the official passing scores must be submitted.

Physical Education (organization or facility only)

Post-Secondary Institution

Therapists: This category is for providers who have a therapy license that is not expired. Examples of therapy services include, but are not limited to: speech therapy, occupational therapy, physical therapy, equine/horse therapy, music therapy, hand therapy, vision therapy, art therapy, aquatic therapy, ABA, recreational therapy, RDI, social group.

Tutor - Core Subject: This category is for providers who have a valid state, national, or regional credential such as state teaching certificate, bachelor's degree or higher. Examples of Core Subject Tutoring include but are not limited to: math, science, reading, language arts, social studies or similar subjects (such as state teaching certificate, bachelor's degree or higher).

Tutor - Specific Subject: This category is for providers who have specific national, or regional credentials in their specific area. Examples of Specific Subject Tutoring include but are not limited to: physical education, swimming, driver's education, dance, music, art, drama, foreign language, martial arts, gymnastics, yoga.

Uniform Vendors: Vendors that supply school uniforms. These vendors must be approved by a qualified private school.

Complete the required information:

Send me a copy of my responses

Submit

[Return to Merchant List](#)

[Learn more:](#)

https://app.smartsheet.com/b/form/f0dea2798798406f8e43c835cf38fbb3?fbclid=IwAR1s18l-n6L8ZsbP8cZ0cU74vsKEEhxzhffFbzIYhqUMZeuk1jmt_oCfcKs



AMERICAN FEDERATION *for* CHILDREN

Arizona

Click on “Pay Vendor”

app.classwallet.com/#/direct_pay/pay

CLASSWALLET Exit

1 Select Vendor — 2 Upload Documents — 3 Add details — 4 Choose Purses — 5 Expense Type — 6 Review & Submit — 7 Complete


Are you sure you want to pay?

Search vendors

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

9

91st Psalm Christian School, Phoenix, Arizona	SELECT VENDOR
The Rolling OT LLC, San Tan Valley, Arizona	SELECT VENDOR
A	
Autism Academy for Education and Development, Tempe, Arizona	SELECT VENDOR
Abbie School, Tucsn, Arizona	SELECT VENDOR
All Saints Catholic, Sierra Vista, Arizona	SELECT VENDOR
Ambassador Christian Academy, Queen Creek , Arizona	SELECT VENDOR
Arrowhead Montessori, Peoria, Arizona	SELECT VENDOR
AZ Aspire Academy, Tempe, Arizona	SELECT VENDOR
Annunciation Catholic School, Cave Creek, Arizona	SELECT VENDOR
A Place 4 Everyone Learning Center, LLC, MESA, Arizona	SELECT VENDOR
Atonement Lutheran School, Glendale, Arizona	SELECT VENDOR
ACCEL, Phoenix, Arizona	SELECT VENDOR



- 1 Select Vendor
- 2 Upload Documents
- 3 Add details
- 4 Choose Purses
- 5 Expense Type
- 6 Review & Submit
- 7 Complete

Are you sure you want to pay?

Selected vendor

Grace Evangelical Lutheran Church, Glendale, Arizona

CHANGE VENDOR

BACK

NEXT



Confirm Vendor

Upload Invoice

app.classwallet.com/#direct_pay/pay

CLASSWALLET Exit

1 Select Vendor — 2 Upload Documents — 3 Add details — 4 Choose Purses — 5 Expense Type — 6 Review & Submit — 7 Complete

Upload all your support documents (i.e. invoices, receipts, forms, etc.)

Drag your documents here to upload or click browse

BROWSE

BACK NEXT

Confirm all documents uploaded

app.classwallet.com/#/direct_pay/pay

CLASSWALLET Exit

1 Select Vendor — 2 Upload Documents — 3 Add details — 4 Choose Purses — 5 Expense Type — 6 Review & Submit — 7 Complete

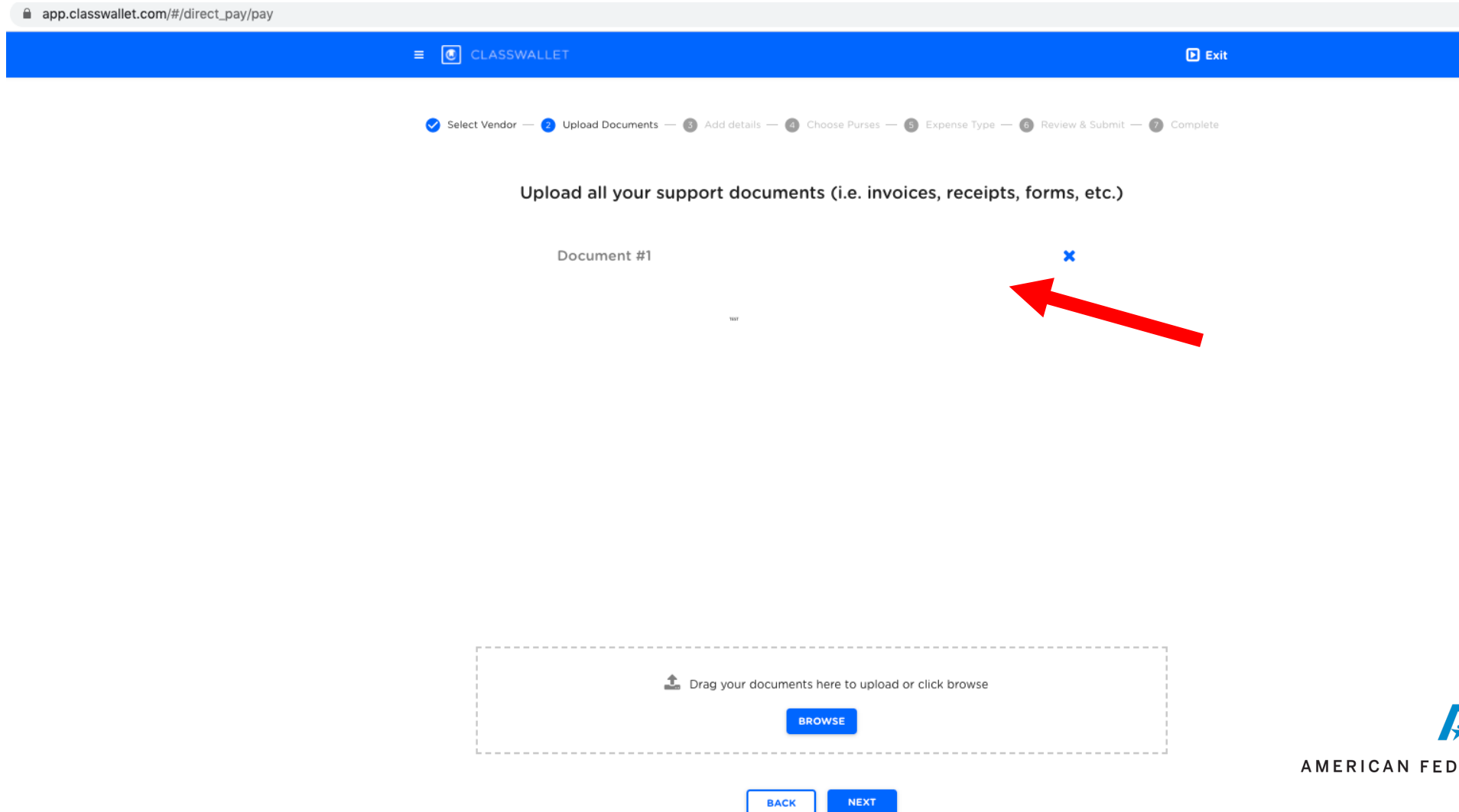
Upload all your support documents (i.e. invoices, receipts, forms, etc.)

Document #1 ✕

Drag your documents here to upload or click browse

BROWSE

BACK NEXT



Add details about transaction

app.classwallet.com/#/direct_pay/pay

CLASSWALLET Exit

Select Vendor — Upload Documents — Add details — Choose Purses — Expense Type — Review & Submit — Complete

Add details next to each document

Document #1

Grace Evangelical Lutheran Church, Glendale, Arizona


Enter Payment Amount
\$0.00

Service Fee:
\$0.00

Amount From Wallet:
\$0.00

Amount To Vendor:
\$0.00

BACK NEXT



Choose which purse you will fund transaction (ESA or linked bank account)

CLASSWALLET

Select Vendor - Upload Documents - Add details - Choose Purses - Expense Type - Review & Submit

Choose which purse will fund the transaction

Your total is: \$1,458.48
Service Fee: \$36.46
Amount From Wallet: \$1,458.48
Amount To Vendor: \$1,422.02

Which purse would you like to cover this amount? (Select one or more)

Arizona - ESA \$1,512.45 available

BACK NEXT

Verify Invoice Amount and Service Fee

CLASSWALLET

Choose which purse will fund the transaction

Your total is: \$1,458.48
Service Fee: \$36.46
Amount From Wallet: \$1,458.48
Amount To Vendor: \$1,422.02

Which purse would you like to cover this amount? (Select one or more)

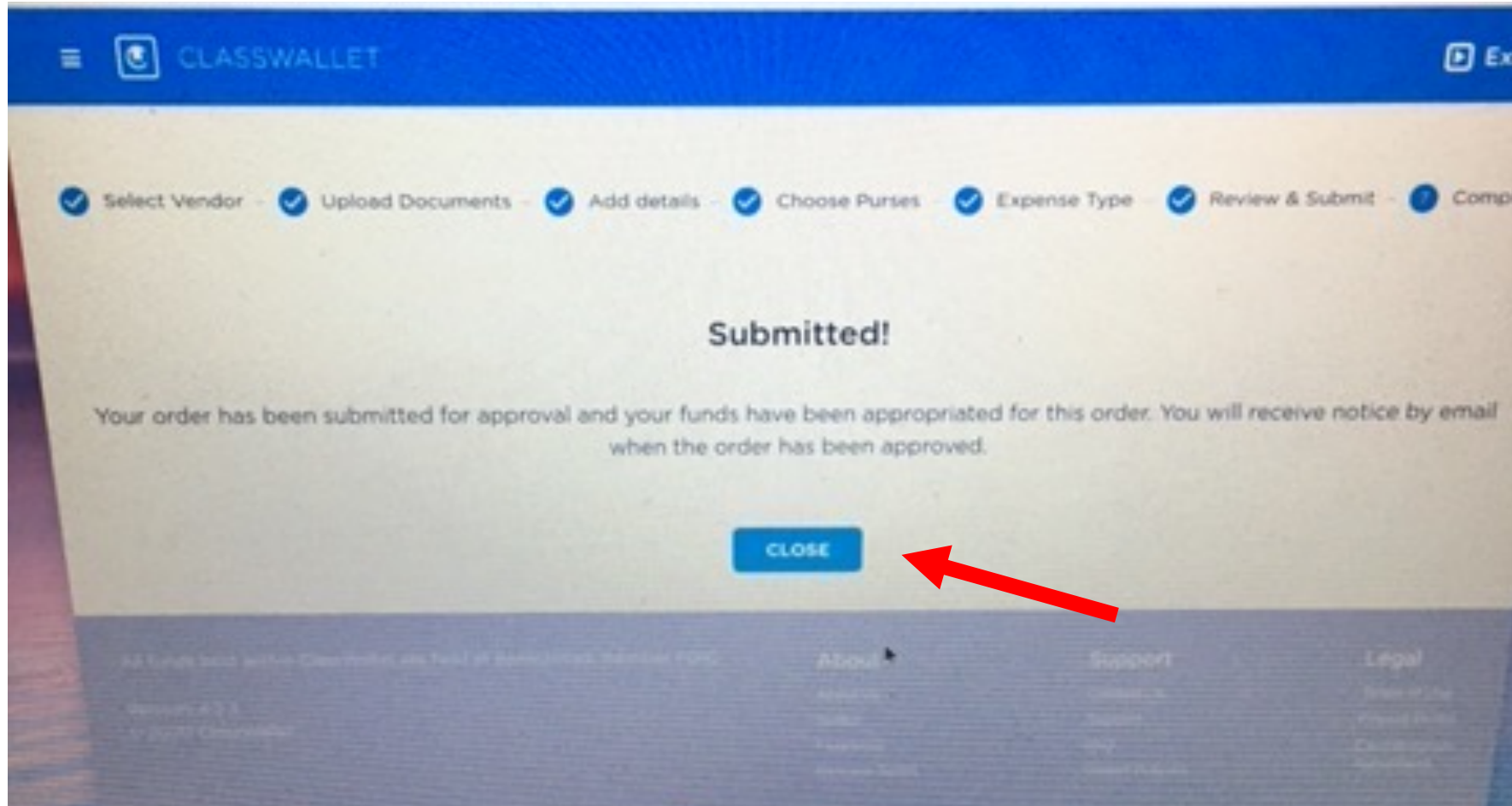
Arizona - ESA \$1,512.45 available

How much of the \$1,458.48 total would you like "Arizona - ESA" to cover?

\$1,458.48 (100%)

BACK NEXT

Payment order to merchant Submitted!



Check Dashboard for Submitted or Saved

The screenshot shows the ClassWallet dashboard with a table of orders and a 'Shop' overlay. The table lists an order from Grace Evangelical Lutheran Church. The 'Shop' overlay includes a 'START SHOPPING' button and 'SUBMITTED', 'SAVED', and 'PENDING' filters. A red arrow points from the 'SUBMITTED' filter to the 'Legal' section of the footer.

app.classwallet.com/#reports/personal/order_report

CLASSWALLET

Funds Received Orders Received Donations Pending Approvals

2020-05-19 - 2020-08-19 Search by Vendor, Order Id, items, Work Order Num Search by Accounting Code Search by Other Ref

Date completed	Order ID	Type	Work Order Number	Vendor	Categories	CC Other Ref	Accounting Code	Other Ref	Status	Shi
2020-08-19 17:49	1980673	order	N/A	Grace Evangelical Lutheran Church	Private School-Related Expenses	N/A	N/A	N/A	NeedsApproval	

20

« < 1 > »

Shop

Shop in the Marketplace

Shop online from vendors and pay with ClassWallet.

START SHOPPING

Order history

SUBMITTED SAVED PENDING

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Version 4.2.3

Pending Orders

app.classwallet.com/#!/reports/personal/approvals_pending

CLASSWALLET Hello

Funds Received Orders Received Donations Pending Approvals

Search by Vendor or O

Date Submitted	Type	Order ID	Vendor	Shipping	Tax
2020-08-19 17:49	order	1980673	Grace Evangelical Lutheran Church	\$0.00	\$0.00

20

« < 1 > »

Shop


Shop in the Marketplace

Shop online from vendors and pay with ClassWallet.

START SHOPPING

Order history

SUBMITTED SAVED PENDING



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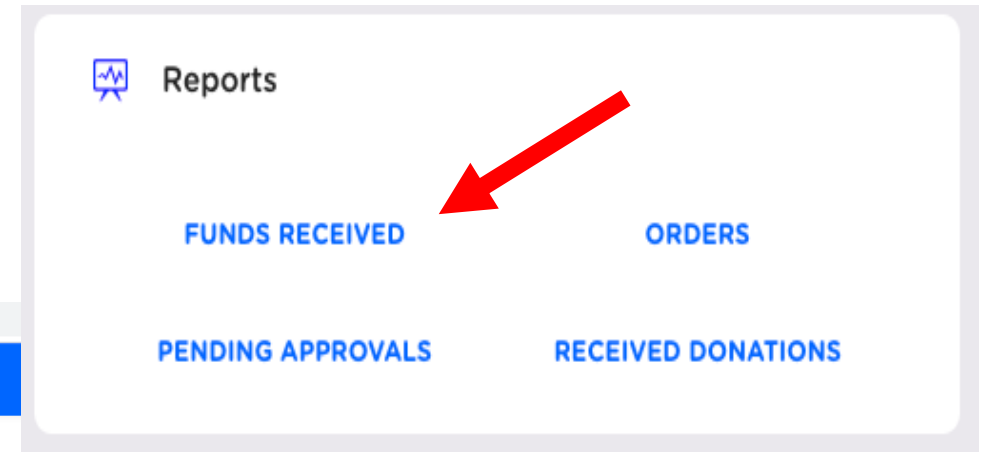
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Version 4.2.3

Funds Received



app.classwallet.com/l#reports/personal/funds_received

CLASSWALLET

Funds Received Orders Received Donations Pending Approvals

2020-05-19 - 2020-08-19

Search by source



Date	Source	Distribution name	Amount
2020-07-29 00:17	Arizona Department of Education	Arizona - ESA	\$1,512.45

20

« < 1 > »

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Version 4.2.3



AMERICAN FEDERATION *for* CHILDREN

Arizona

Orders

app.classwallet.com/#reports/personal/order_report

CLASSWALLET

Funds Received Orders Received Donations Per

2020-05-19 - 2020-08-19

Search by Vendor, Order Id, items, Work Order Num

Search by Accounting Code

Search by Other Ref



Include details

Date completed	Order ID	Type	Work Order Number	Vendor	Categories	CC Other Ref	Accounting Code	Other Ref	Status	Shipping	Tax	Total
2020-08-19 17:49	1980673	order	N/A	Grace Evangelical Lutheran Church	Private School-Related Expenses	N/A	N/A	N/A	NeedsApproval	\$0.00	\$0.00	\$1,458.48

20

« < 1 > »

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[Facebook](#)

[Release Notes](#)

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[District Policies](#)

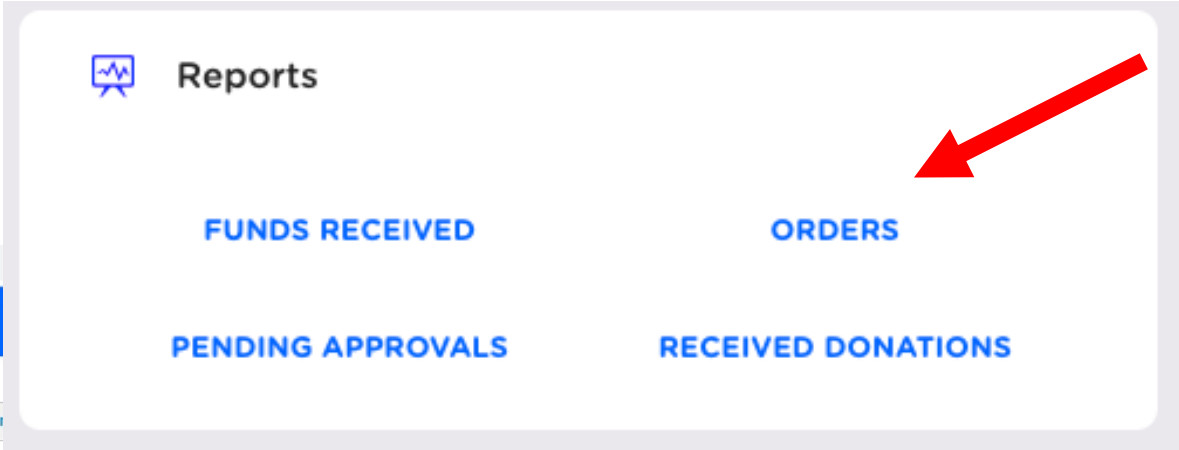
Legal

[Terms of Use](#)

[Privacy Policy](#)

[ClassWallet Card Program Agreement](#)

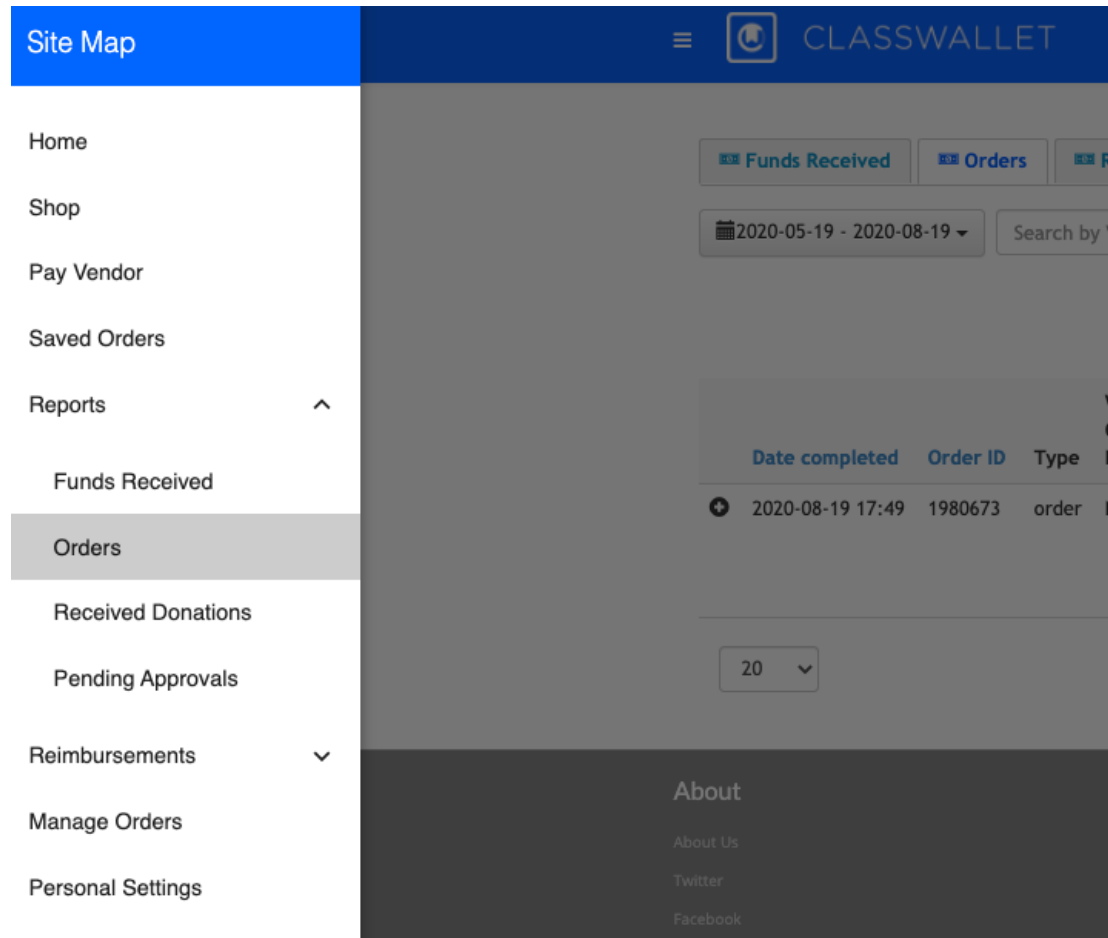
Version 4.2.3



AMERICAN FEDERATION *for* CHILDREN

Arizona

Site Map (Navigation Menu)



The screenshot shows a navigation menu for CLASSWALLET. The menu items are:

- Home
- Shop
- Pay Vendor
- Saved Orders
- Reports ^
 - Funds Received
 - Orders**
 - Received Donations
 - Pending Approvals
- Reimbursements ∨
- Manage Orders
- Personal Settings

The main content area shows a dashboard with a header 'CLASSWALLET', a date range '2020-05-19 - 2020-08-19', and a table of orders. The table has columns for 'Date completed', 'Order ID', and 'Type'. One order is visible: 2020-08-19 17:49, 1980673, order.

Requesting a Reimbursement

Site Map

- Home
- Shop
- Funds Management
- User Management
- Reports
- Reimbursements
 - Start New Reimbursement
 - Submitted
 - Completed
 - Accounts
 - Prepaid

CLASSWALLET

balance

\$1,875.54

Purse \$1,825.54

\$50.00

START A NEW REIMBURSEMENT

PENDING COMPLETED

CLASSWALLET Exit

1 Add Details 2 Upload Images 3 Choose Purse 4 Other info 5 Review 6 Complete

Add details to your receipt

Details

Store name

\$0.00

BACK NEXT

Image #1

Drag or click here to upload more images

CLASSWALLET Exit

1 Upload Receipts 2 Add Details 3 Choose Purse 4 Review 5 Complete

Choose which purse will fund the reimbursement

Your total is: \$61.45

Which purse would you like to cover this amount? (Select one or more)

- Melody's Test Money \$160.25 available
- Test Approvals ID This purse is restricted from reimbursements
- CW Lifetime Winner This purse is restricted from reimbursements

How much of the \$61.45 total would you like "Melody's Test Money" to cover?

\$61.45 (100%)

VIEW ALL PURSES

BACK NEXT

Learn more: <https://kleo.force.com/classwallet/s/article/Submitting-receipts-for-reimbursement>

Uploading and submitting receipts or other documentation

Transactions that are missing documentation are visible on the ClassWallet homepage, under the heading “Action Required”. Documentation can include a receipt or invoice in the form of jpg/pdf/etc, as well as certification if you’re paying a tutor or therapist. If you are purchasing a supplemental item, you will also need to include the curriculum showing that the item is required or recommended! **Select category and hit SAVE.**

The screenshot shows the ClassWallet interface. At the top, there's a blue header with the ClassWallet logo. Below it, a white box says "No expenses" and "Click here if you have no expenses to report this quarter". A red circle highlights the "Action Required" section for a transaction: "BARNES & NOBLE #268 SCOTTSDALE AZ" dated "Apr 16, 2022" for "\$101.05" with a "Receipt Missing" status and an "UPLOAD RECEIPT" button. To the right, a "Transaction Details" box shows "BARNES & NOBLE #268 SCOTTSDALE AZ" on "16/04/2022 01:58 am" for "\$101.05" with a "Purse: Arizona - ESA". Below this are fields for "Work Order #", "Other Reference", and "Category Codes". The "Category Codes" section is circled in red and contains "Educational Materials/Items x" and "Reading Books x". There is also a "Notes" field with an "Optional" label.

The screenshot shows a dialog box for uploading receipts. It has a dashed border and a blue header with a person icon. The main text says "Upload your receipts here" with a "BROWSE" button. Below that are "SAVE" and "CANCEL" buttons. A second dialog box is shown below, also with a dashed border and a blue header with a person icon. It contains a warning icon and the text "In order to apply these changes you must select 'Save'." Below this are "SAVE" and "CANCEL" buttons. A red arrow points to the "SAVE" button in the second dialog box.

[Learn More:](https://www.azed.gov/sites/default/files/2022/08/Uploading%20Debit%20Card%20Receipts%20and%20other%20Documentation_Redacted.pdf)

https://www.azed.gov/sites/default/files/2022/08/Uploading%20Debit%20Card%20Receipts%20and%20other%20Documentation_Redacted.pdf



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Arizona

Registering on Help Desk

Visit:

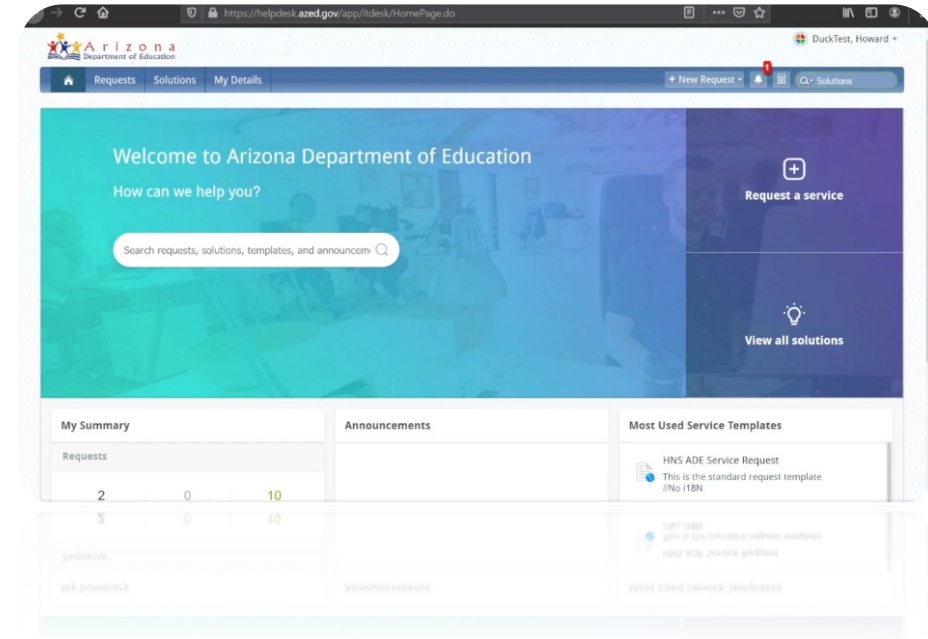
<https://helpdeskexternal.azed.gov/home>

(Single sign-in feature activated)

AZ ESA Help Desk Tutorial: <https://vimeo.com/537046268>

If you receive an error, please take a screenshot of the error and email it to SchoolFinance@azed.gov or call (602) 542-5695 to request assistance with setting up your HelpDesk account.

The School Finance Team will submit a HelpDesk ticket on your behalf and you'll be contacted by ADE IT to complete the process.



Learn More: <https://www.azed.gov/sites/default/files/2021/10/ESA%20Parent%20HelpDesk%20Instructions.pdf>
<https://www.azed.gov/finance/helpdesk-quick-guide>



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Allowable items, is it on the list?

Visit ADE's website:

<https://www.azed.gov/sites/default/files/2023/03/Published-Allowable-List-2023-03-17.pdf>

Review ESA Parent Handbook:

<https://www.azed.gov/esa/parent-handbook>

Review Updated Universal ESA law:

<https://azsbe.az.gov/sites/default/files/media/HB2853.pdf>

ESA Law and Administrative Rules:

<https://www.azed.gov/esa/resources>

Allowable Expenses for All ESA Students

Tuition or fees at a qualified school

Textbooks required by a qualified school

Tutoring and teaching services provided by an individual or facility accredited by a state, regional or national accrediting organization

Tuition or fees online learning program (non-public)

Fees for nationally standardized norm referenced achievement test, an advanced placement exam, or any exams related to college or university admission

Tuition or fees at an eligible postsecondary institution

Textbooks required by a postsecondary institution

Fees to manage the Arizona empowerment scholarship account

Services provided by a public school, including individual classes and extracurricular programs

Insurance or surety bond payments

Uniforms purchased from or through a qualified school

Public transportation services from the qualified student's residence to a qualified school, in which the student is enrolled

- Transportation network services
- Rideshares
- Commuter pass

Computer hardware and technological devices (primarily used for an educational purpose)

- Calculators
- Personal computers
- Laptops
- Tablet devices
- Microscopes
- Telescopes
- Printers

Curricula and Supplementary Materials

CURRICULA

- Curricula for all educational subjects
- Textbooks (including audio/digital/DBE)
- Supplemental Materials (see the two sections below on what requires documentation and what does not)

SUPPLEMENTAL MATERIALS (No documentation needed)

All reasonable education-related expenses will be allowed. The below list is considered educational and does not require any documentation, to be purchased. Please keep in mind that each student's ESA account is funded for the individual student's education. This list is not exhaustive but is intended to provide examples of what is allowable without documentation.

- Books (including audio, digital, players) / Coloring books / Magazines
- Educational workbooks / Planners / Calendars
- Dictionaries / Thesaurus
- Educational flash cards / Prompt cue cards
- Periodic tables
- Writing utensils (pens, markers, pencils, highlighters, crayons, chalk)
- Art supplies/kits - Education based
- School supplies (index cards, poster boards, paper, folders, binders, notebooks, staplers, scissors, tape, glue, eraser, white out, sharpener, educational poster, small desk/reading lamp, pencil grips, bookmarks, envelopes, rubber bands, dividers, hole punch)
- Backpack / Lunch bags
- Atlases / Maps / Globes
- STEM Kits/Items (Science, technology, engineering, and mathematics)
- STEAM Kits/Items (Science, technology, engineering, the arts, and mathematics)
- Educational kits
- Manipulatives: Items that help with counting, time, measurement, shapes, addition, etc. (math cubes, legos, dominos, blocks, shapes, etc.)
- Calculators (standard, graphing, scientific, etc.)
- Compass / Navigation / Protractors / Rulers
- Educational DVDs and CDs
- Audio / Visual players
- Physical Education - Sporting items / Gym memberships
- Microscopes / Telescopes
- Board games / Strategy games / Puzzles
- Timers / Clocks / Watches
- Dry erase boards / Easels
- Bulletin board and accessories
- Single tickets for educational events (zoos, science or art centers, museums, plays, ballet, orchestra, musicals, etc.)
- Educational subscriptions
- Educational software & apps
- School Desk (Reasonable and proportionate to qualified student's size)
- School Chair (Reasonable and proportionate to qualified student's size)
- Small bookshelf
- Desk organizer / Small file drawer
- School Mail / Bag
- Printing and binding services (for educational items for qualified student)
- Personal sized laminators and supplies
- Computer Accessory Items (cable/wire, protective cases, chargers, mouse, stylus, keyboard, small speakers, etc.)

SUPPLEMENTAL MATERIALS (Documentation needed)

Supplemental materials that are not generally known to be educational items require:

- Proof of class registration (or home education attestation)
- Formal curriculum where the item is listed on the materials list, within the curriculum.

Parent example: I am teaching my child the life cycle of a plant, at home. The formal curriculum that I submit has the following items listed on the materials list: soil, seeds, water, container, gloves, hand shovel.

ADE response: After reviewing the class registration/home attestation AND the formal curriculum, the ESA office approves all of the items on the materials list (soil, seeds, water, container, gloves and hand shovel) that was contained in the curriculum.

Allowable Expenses for ESA Students with a Disability

In addition to the Allowable Expenses for All ESA Students list, students that qualify for an ESA with a disability, are eligible to use ESA funds for the following:

Assistive Technology

Educational/Psychological Evaluations

Educational Therapies and Services

Paraprofessional

Life Skills/Vocational

Associated Good

Items on Qualifying Documentation

- Any item that is listed in the student's documentation from their qualified examiner and/or qualified service provider is an allowable expense.

All figures are approximates and must be confirmed with AZ Department of Education.

<https://www.azed.gov/sites/default/files/2023/02/ESA%20Funding%20Chart%20%202022.2023.pdf>



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Arizona

ESA FAQ's

- <https://www.azed.gov/esa/frequently-asked-questions>

Class Wallet FAQ's

- <https://classwallet.com/frequently-asked-questions/>

The screenshot shows the top navigation bar of the Arizona Department of Education website. It includes the state logo, the text 'ARIZONA Department of Education', and a search icon. The main navigation menu contains links for 'SY 2022-2023', 'Students & Families', 'Educators', 'Administrators', 'Programs & Supports', 'About ADE', and 'ADEConnect'. Below the navigation is a breadcrumb trail: 'Home / Empowerment Scholarship Account Program / Frequently Asked Questions'. The main content area is titled 'Frequently Asked Questions' and includes a sub-header: 'Do you have questions about the Empowerment Scholarship Account Program? We are here to help! In addition to FAQ below, there is a lot of helpful information in the [ESA Parent Handbook](#).' A list of ten FAQ topics is displayed in blue buttons: 'About the Empowerment Scholarship Account Program', 'Applying for ESA', 'Getting Started on the ESA Program', 'ESA Funding', 'Log-in Questions / Issues', 'Reporting Expenses', 'ESA Allowed and Disallowed Purchases', 'Closing an ESA, Termination and post-High School', and 'Vendors'. A right-hand sidebar contains a vertical menu with links: 'Application Status', 'ClassWallet Information', 'Eligibility Requirements & Application', 'ESA Allowable Items', 'ESA Applicant Portal Access', 'ESA Quarterly Reports for State Board of Education (SBE)', 'ESA FAQ', 'ESA Applicant Forms', 'Parent Advisory Council', 'Parent Handbook', 'ESA Law and Administrative Rules', and 'Survey: How Are We Doing?'. At the bottom of the page, there is a 'CLASSWALLET' logo and a navigation menu with links for 'Solutions', 'Resources', 'Company', 'Customers', and a 'Request a Demo' button.

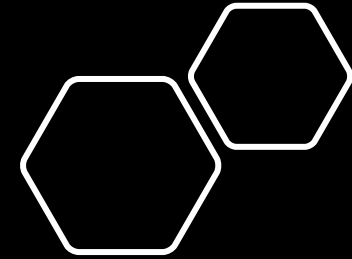
The screenshot shows the 'FAQ' page on the ClassWallet website. The page title is 'FAQ'. The main text reads: 'ClassWallet streamlines the purchasing and reimbursement process with our groundbreaking digital wallet technology and world-class support team. Below are answers to some of the most frequent questions from new customers. Additional support is available in our knowledge base.' Below this is a note: 'Please keep in mind that each user account is configured to align with your individual district, school, or organization's spending policy guidelines. If your district or school has provided us a copy of their guidelines, you can find it here.' A list of ten FAQ topics is displayed in a list format, each with a plus sign icon to its left: 'Where can ClassWallet be used?', 'When can I access my ClassWallet funds?', 'How do you price items in the marketplace?', 'Do I have to provide financial information to use ClassWallet?', 'How long does reimbursement take?', 'What happens with the leftover funds in my account?', 'I have a question about/problem with my order. Now what?', 'How can I return or exchange an item?', 'How much are shipping charges/why am I charged shipping?', and 'How do I create a new account?'. The bottom of the page features the 'AFC' logo and the text 'AMERICAN FEDERATION for CHILDREN'.

Important phone numbers & emails

- ESA Hotline (602) 364-1969
- ESA Communications
esacallcenter@azed.gov
- Class Wallet help@classwallet.com or (877) 969-5536
- Help Desk Support: Finance@azed.gov (602) 542-5695

Learn more: <http://azschoolchoice.com/>

Class Wallet and the Arizona Empowerment Scholarship Account



- ❑ Pg. 2 Table of Contents
- ❑ Pg. 3 ESA Annual Funding & Funding Disbursements
- ❑ Pg. 4 Example of ESA Funding Disbursements
- ❑ Pg. 5 Applying for an ESA
- ❑ Pg. 6-9 Accessing Class Wallet
- ❑ Pg. 10 Registering as a Vendor
- ❑ Pg. 11-23 Paying a Vendor
- ❑ Pg. 24 Requesting a Reimbursement
- ❑ Pg. 25 Uploading and submitting receipts or other documentation
- ❑ Pg. 26 Registering on Help Desk
- ❑ Pg. 27 Allowable Items
- ❑ Pg. 28 ESA & Class Wallet FAQ's
- ❑ Pg. 29 Important Phone Numbers & Emails

American Federation for Children – AZ Chapter is not affiliated with Class Wallet or with the AZ Dept. of Ed. This presentation is strictly for informational purposes and is not intended to be a replacement of support or training from AZ Department of Education or Class Wallet. Provided by Implementation Director, Esly Montenegro